

APPENDIX J

DOCUMENTS AND FORMS FOR EVACUATING, PROCESSING, OR INTERNING CAPTIVES

DOCUMENTS	
Number	Title
AR 37-36	Pay Allowance, and Deposit of Personal Funds for Enemy Prisoners of War and Civilian Internees
AR 40-5	Preventive Medicine
AR 40-66	Medical Record and Quality Assurance Administration
AR 40-400	Patient Administration
AR 40-501	Standards of Medical Fitness
AR 55-355	Defense Traffic Management Regulation
AR 190-8	Enemy Prisoners of War – Administration, Employment and Compensation
AR 190-40	Serious Incident Report
AR 190-47	The US Army Correctional System
AR 310-25	Dictionary of United States Army Terms
AR 340-3	Official Mail Cost Control Program
AR 335-15	Management Information Control System
AR 380-5	Department of the Army Information Security Program
AR 385-10	Army Safety Program
AR 600-8-1	Army Casualty and Memorial Affairs and Line of Duty Investigations
AR 600-25	Salutes, Honors, and Visits of Courtesy
AR 600-85	Alcohol and Drug Abuse Prevention and Control Program
AR 638-30	Graves Registration Organization and Functions in Support of Major Military Operations
AR 670-1	Wear and Appearance of Army Uniforms and Insignia
AR 735-5	Policies and Procedures for Property Accountability
AR 735-11	Reporting of Item and Packaging Discrepancies
DA PAM 27-1	Treaties Governing Land Warfare
DA PAM 27-1-1	Protocols to the Geneva Conventions of 12 August 1949
	Dictionary of Occupational Titles
FM 22-5	Drill and Ceremonies
	Manual for Courts-Martial, United States, 1984
STANAG 2033	Interrogation of Prisoners of War (PW)
STANAG 2044	Procedures for Dealing with Prisoners of War (PW)
STANAG 2070	Emergency War Burial Procedures
STANAG 2084	Handling and Reporting of Captured Enemy Equipment and Documents
	Uniform Code of Military Justice

FORMS		
Number	Title	When Completed
DA 1131-R	Prisoner's Cash Account – Personal Deposit Fund	P
DA 1132-R	Prisoner's Personal Property List – Personal Deposit Fund	P
DA 1155	Witness Statement on Individual	N
DA 1156	Casualty Feeder Report	N
DA 1594	Daily Staff Journal or Duty Officer's Log	D
DA 2662-R	US Army EPW Identity Card	P
DA 2663-R	Fingerprint Card	P*
DA 2664-R	Weight Register (Prisoner of War)	P
DA 2665-R	Capture Card for Prisoner of War	P*
DA 2666-R	Prisoner of War Notification of Address	I
DA 2667-R	Prisoner of War Mail (Letter)	I
DA 2668-R	Prisoner of War Post Card	I
DA 2669-R	Certificate of Death	I
DA 2670-R	Mixed Medical Commission Certificate for EPW	I
DA 2671-R	Certification of Direct Repatriation for EPW	I
DA 2672-R	Classification Questionnaire for Officer Retained Personnel	P
DA 2673-R	Classification Questionnaire for Enlisted Retained Personnel	P
DA 2674-R	Enemy Prisoner of War/Civilian Internee Strength Report	I
DA 2675-R	Certificate of Work Incurred Injury or Disability	I
DA 2677-R	United States Army Civilian Internee Identity Card	P
DA 2678-R	Civilian Internee National-Internment Card	I
DA 2679-R	Civilian Internee Letter	I
DA 2680-R	Civilian Internee National Post Card	I
DA 3161	Request for Issue or Turn-In	P
DA 4137	Evidence/Property Custody Document	E
DA 4237-R	Detainee Personnel Record	P*
DA 5367-R	Personnel Status Report	D
DA 5451-R	Certification of Need for Employment of Enemy Prisoner of War	I
DA 5452-R	Contract of Labor of Enemy Prisoners of War	I
DA 5452-1-R	Instruction to Contractor	I
DD 497	Confinement Order	E
DD 551	Record of Interment	N
DD 629	Receipt of Prisoner or Detained Person	E
D = Daily P = Processing		
E = Evacuating I = Interning		
N = As needed * Also used for processing at medical facilities.		

PREPARATION OF FORMS

DD Form 629 (Receipt of Prisoner or Detained Person) and DA Form 4137 (Evidence/Property Custody Document)

Use these forms to accept custody of captives and to account for property taken from captives during evacuation. When evacuating captives to the rear or transferring them to MI control or medical channels, give escorts copies of both forms. Retain or forward

one copy to PM operations section. (These forms establish positive accountability of captives and their property and can be used later to substantiate proper care and treatment.) Give captives copies of receipts for property that is seized.

DA Form 4237-R (Detainee Personnel Record)

Prepare an original and one copy of this form. It is the primary source document for administrative information about captives. (Original stays at facility where captive is interned until released or repatriated; copy is forwarded through MP channels to branch PWIC.) Enter, at least, on the form the ISN, name, rank, enemy

service number, sex, date of birth, date of processing, name and unit of person preparing form, date and place where form is prepared, date of capture, place of capture, capturing unit's identification code, country served, physical condition, and any other information from captive's ID card. Attach one photo to the form.

Identification Cards

Prepare ID card (even if they have one issued by their government): DA Form 2662-R for EPWs; DA Form 2677-R for CIs; DA Form 2672-R for officer EPW claiming status as retained person; DA Form 2673-R

for enlisted EPW claiming status as retained person. Make weight, fingerprint, and photo entries on identity cards. Attach one photo. Laminate ID card after photo is attached and all entries made.

DA Form 1132 (Prisoner's Personal Property List — Personal Deposit Fund)

Prepare original and two copies of this form. (See AR 37-36 for detailed discussion.) The original goes in captive's personnel files, one copy goes with impounded property, and one copy goes to captive. List on DA

Form 1132-R property returned to captive or kept in storage during internment. Do not list any confiscated property on this form. Use this form to account for foreign currency treat as impounded property.

DA Form 2663-R (Fingerprint Card)

Prepare two copies of this form: forward one to internment facility; one goes to Branch PWIC for classification. When ADP fingerprint reading is available,

it will be used. Fill out administrative information such as name and rank. Make weight, fingerprint, and photo entries.

DA Form 2664-R (Weight Register [Prisoner of War])

Prepare one copy of this form,

DA Form 3161 (Request for Issue or Turn-In)

Use this form to account for confiscated property (arms, ammunition, and equipment with intelligence value). File with captive's supply records copies of DA

Form 4137 or DA Form 3161 used to account for confiscated property during evacuation.

DA Form 1131-R (Prisoner's Cash Account- Personal Deposit Fund)

Use this form to account for US currency found in possession of captives.

Turn in form to supporting finance and accounting office.

Notification Cards

Have captives prepare notification of capture cards (DA Forms 2665-R) and notification of address cards

(DA Forms 2666-R for EPWs; DA Forms 2678-R for CIs) where they are interned.