APPENDIX C

KEY LEADER RESPONSIBILITIES

This appendix outlines key duties and responsibilities of several of the following principal leaders in the division engineer organization:

- Commander.

- XO.

- ADE.

- Command Sergeant Major (CSM).

- S1.

- S2.

- S3.

- S4.

- Division TAC CP Engineer.

- Division Rear CP Engineer.

- Maintenance Officer.

- Chemical Officer.

- Signal Officer.

- Chaplain.

The duties described are a foundation of mission-essential tasks required of engineer key leaders. The commander may modify the duties and responsibilities based on METT-T and on the structure of the division and division engineer organization.

Engineer leaders have functional area responsibilities for both the division and the division engineer organization. Engineer functional area responsibilities are listed below as division staff and unit responsibilities. Overall staff responsibilities are listed by staff area in FM 101-5.

Commander

Division Staff Responsibilities. The commander–

- Serves as the division engineer, the division commander's principal advisor on engineer operations.
- Formulates concepts for engineer support to meet the division commander's intent.
- Makes recommendations to the division commander concerning engineer priorities and acceptable risks.

- Provides functional control of all engineer forces working in the division area through input into division orders.

- Makes recommendations to the division commander concerning task organization of engineer forces to support the division commander's intent.

- Serves as the principal advisor for integrating specified and implied engineer tasks into the division plan.

Unit Responsibilities. The commander–

- Commands all engineer forces that are organic to the division and not task organized in a command relationship below division level.

- Commands all units, engineer or otherwise, assigned, attached, or OPCON to the division engineer organization.

- Assigns specific missions to subordinate units through engineer organization OPORDs.

- Analyzes unit performance, anticipates changes, and issues the necessary FRAGOs to subordinate units.

The division engineer organization commander, while exercising his engineer command and division staff responsibilities, must have the necessary equipment to travel and communicate with both his subordinate units and the division commander and staff.

XO

Division Staff Responsibilities. The XO–

- Is prepared to do the functions of the division engineer.

- Focuses on priorities set by the engineer organization commander.

Unit Responsibilities. The XO–

- Serves as 2IC of the division engineer organization and requires the same type vehicle and communications capability as the commander.

- Synchronizes the engineer organization staff.

- Supervises the development of DIVEN orders to subordinate units.

- Focuses the staff on future operations and requirements at ADE/division main or rear.

- Synchronizes all unit CSS operations in the engineer organization.

- Is responsible for the duties of the XO, as outlined in FM 101-5.

CSM

Division Staff Responsibilities. The CSM–

- Performs functions as tasked by the engineer organization commander.

- May serve as an engineer LNO to higher, adjacent, or subordinate units.

- May serve as an integrator or expediter in any functional area, as dictated by the division engineer.

Unit Responsibilities.

- Is responsible for the duties outlined in FM 101-5.

- Is the commander's primary representative on matters of soldier morale and welfare.

The range of the CSM's soldier morale and welfare responsibilities coupled with special missions he will be tasked with require him

to operate from the forward line of own troops (FLOT) to the corps support area. The CSM must be equipped with a vehicle and communications system that allow him to travel and communicate long distances in varied terrain.

S1

Division Staff Responsibilities. The Sl–

- Assists the ADE in the development of engineer plans and orders.

- Is the primary interface with the G1.

- Provides input to the engineer CSS portions of the basic division plan and engineer annex.

Unit Functions. The Sl–

- Is responsible for all duties of the personnel officer, as outlined in FM 101-5.

- Develops the personnel portion of the engineer CSS plan for inclusion in the engineer unit OPORD.

- Coordinates engineer CSS functions between the DIVEN MAIN and REAR CPs.

- Provides detailed engineer CSS input to the DIVEN MAIN for inclusion in division plans.

S2

Division Staff Responsibilities. The S2–

- Serves as the division's expert on threat engineer operations.

- Supports the ADE as he coordinates with the G2 to analyze and determine the impact of intelligence from all sources.

- Supports the ADE as he provides the G2 with threat engineer information for inclusion into division plans.

- Supports the ADE as he provides engineer-specific input to the division IPB.

Unit Responsibilities. The S2–

- Is responsible for all duties of the intelligence officer, as outlined in FM 101-5.

- Continually updates the DIVEN commander on the general threat situation, threat engineer capability, intent, and actions.

- Serves as a shift officer at the DIVEN MAIN CP.

- Provides the engineer organization S3 with detailed enemy information for inelusion into engineer organization plans and orders.

S3

Division Staff Responsibilities. The S3 assists the ADE and division TAC CP engineer in their functions, when necessary.

Unit Responsibilities. The S3–

- Is responsible for all functions of the operations officer, as outlined in FM 101-5.

- Serves as the officer in charge (OIC) of the DIVEN TAC CP, when formed.

- Coordinates the execution of the division's scheme of engineer operations for DIVEN subordinate units conducting current close operations.

- Synchronizes the unity of engineer effort between adjacent maneuver brigades for DIVEN subordinate units.

- Receives, analyzes, and posts combat intelligence that affects engineer operations in the current close fight.

- Receives, analyzes, and posts current and DIVEN subordinate units statuses.

- Passes engineer requirements and reports from forward DIVEN subordinate units to the DIVEN MAIN CP.

- Provides NCS for the DIVEN command net.

- Provides current close operations information to the DIVEN MAIN.

In many instances, the DIVEN S3 is required to move to the division TAC CP. Additionally, he is required to occupy forward positions during river-crossing, large-scale breaching, and other special operations. The DIVEN S3 must be equipped with a vehicle and a communications system that are mobile, survivable, and capable of long-range communications with the DIVEN commander, subordinate units, and the ADE.

S4

Division Staff Responsibilities. The S4–

- Assists the division rear CP engineer in providing engineer staff expertise to the division rear commander to assist in planning, executing, and synchronizing division rear operations, when necessary.

- Provides advice and assistance to the G4 and other brigade S4s in planning required engineer material.

Unit Responsibilities. The S4–

- Serves as the OIC of the DIVEN REAR CP.

- Provides C2 for all DIVEN subordinate units committed to the rear area engineer mission on behalf of the division engineer organization commander.

- Executes DIVEN subordinate unit current rear area engineer operations according to the division's scheme of engineer operations.

- Receives, analyzes, and tracks rear area engineer operations for and reports to the DIVEN MAIN.

- Provides engineer recommendations and resource requirements for base cluster defenses.

- Identifies and forwards engineer support requirements for force sustainment, terrain management, movement control, and force protection to the DIVEN MAIN CP.

- Prepares to assume the duties of the DIVEN MAIN, if necessary; duplicates DIVEN MAIN battle tracking.

- Provides detailed engineer CSS input to the DIVEN MAIN for inclusion in division plans.

- Coordinates unit and mission CSS issues with the G4 and DISCOM for DIVEN subordinate units working in the division rear area.

- Is responsible for all duties of the logistics officer, as outlined in FM 101-5.

- Integrates engineer CSS activities into the division CSS system.

- Provides detailed engineer CSS input to the DIVEN MAIN CP for inclusion in engineer unit orders.

- Synchronizes the execution of all logistics functions for engineer units operating in the division AO.

A D E

Division Staff Responsibilities. The ADE is the division engineer's primary point of contact (POC) on functional matters with division plans and current operations cells. He performs his functional responsibilities on behalf of the DIVEN. The ADE–

- Is the OIC of the assistant division engineer section.

- Tracks all mobility, countermobility, survivability (M/CM/S) and sustainment engineer aspects of the deep, close, and rear battle through close coordination with the DIVEN division TAC and REAR CPs engineers.

- Assists the division main CP's current operations element and synchronizes engineer support to the current close and rear fights.

- Coordinates closely with the G2, G3, and division main CP's plans element to ensure engineer integration into future operations.

- Develops scheme of engineer operations for future deep, close, and rear operations.

- Allocates engineer resources for deep, close, and rear operations; recommends the engineer task organization.

- Synchronizes and integrates engineers into the division plan and unit-level division scheme of engineer operations.

- Prepares engineer input into the division's basic order and engineer annex.

- Processes engineer requirements identified by the division TAC and rear CPs; resolves conflicts and integrates into future plans.

- Coordinates engineer functions with adjacent divisions and the higher engineer headquarters staff engineer; maintains a data base to facilitate the transfer of information.

- Receives, posts, and analyzes combat intelligence, focusing on its impact on future plans.

- Interfaces with corps engineer on corps engineer plans, statuses of division engineer missions, and the identification of division requirements for corps engineer assets.